

INTERIM HUMAN SERVICES ADVISORY COMMITTEE TERMS OF REFERENCE

Role and purpose

The Interim Human Services Advisory Committee (HSAC) advises the Minister with responsibility for Redfern-Waterloo on human services in the area. The Committee's role and purpose is to:

- Provide advice to the Minister on the human services system in Redfern and Waterloo and the most effective means of achieving outcomes for service users and the community
- Ensure integrated human services planning
- Foster and support the development of local community based solutions to identified areas of concern as appropriate
- Serve as a forum for raising community concerns
- Support the capacity of service providers to achieve positive outcomes for service users and community members
- Conduct research and manage projects, as required or approved by the Minister
- Provide advice on other matters referred to it by the Minister.

Current project

The current project of the HSAC is to develop the Redfern-Waterloo Human Services Plan, 2005-2006 (part 1).

The Plan will be developed in two parts. Part 1 will focus on youth services, services for Aboriginal people, family and children's services (including domestic and family violence), and health services (particularly mental health, drug and alcohol and dual diagnosis).

Part 2 will focus on services for people with disabilities, people who are ageing, and people from culturally and linguistically diverse backgrounds.

In developing the Redfern-Waterloo Human Services Plan (part 1), the HSAC will:

- establish cluster groups in the priority areas of youth services; family and children's services (including domestic and family violence); health (particularly dual diagnosis, drug and alcohol, and mental health); and services for Aboriginal people. (The cluster groups will be established for the purpose of developing action plans in the priority areas.)
- identify the elements for an integrated service delivery model
- work with the community to identify outcomes for the Redfern-Waterloo human services system

- oversee the development of, and eliminate duplication between, the action plans developed by the cluster groups
- support the development of a mechanism for evaluating the Human Services Plan based on outcomes identified by the community; and
- support the development of a community leadership development and capacity building strategy for the Redfern-Waterloo human services system.

In drafting the Plan, the role of the HSAC will be limited to advising the Minister on service intent, need/issue, service category, service type, service users, and service user outcome.

All decisions relating to funding, including the determination of priorities for funding allocations, the allocation of funding for specific services, and the mechanisms for monitoring and reviewing services, will rest with the NSW Government.

Membership and composition of the HSAC

The members of the HSAC are appointed by the Minister with responsibility for Redfern-Waterloo. The membership of the Committee is intended to represent the diversity of the experience and resources in the human services system in Redfern-Waterloo.

The HSAC will be co-chaired by the Redfern-Waterloo Partnership Project and the NSW Council of Social Services.

In addition to the co-chairs, the HSAC will comprise:

- Redfern-Waterloo community/service users (3 representatives)
- Representatives of the non-government sector (3 representatives)
- Representatives the NSW Government (6 representatives, including the Redfern-Waterloo Authority)
- Representatives of the Commonwealth Government (2 representatives)
- Representatives of the City of Sydney Council (1 representative).

The Minister may appoint or remove members at any time.

Duration of Appointments

The co-chairs are appointed for 12 months. The other HSAC members are appointed for a period of 6 months, at which time the membership will be reviewed. The Chairperson and members may be re-appointed for subsequent terms.

Meetings

The first meeting of the HSAC will be held on Thursday, 3 March 2005. The meeting will run from 9.30am – 3.30pm.

Whilst undertaking its current project, the following **indicative dates** have been scheduled for the HSAC, following the inception meeting of 3 March 2005:

Meeting # 2	Week of 14 March
Meeting # 3	Week of 4 April
Meeting # 4	Week of 11 April
Meeting # 5	Week of 18 April
Meeting # 6	Week of 9 May
Meeting # 7	Week of 16 May

Following the completion of the project, the frequency, time and location of HSAC's meetings will be reviewed.

Reporting Arrangements

HSAC reports directly to the Minister on human services matters.

In undertaking the project to develop the Human Services Plan, HSAC will provide a draft copy of the Plan to the NSW Government (Human Services Senior Officers' Group) and the Redfern-Waterloo Authority Board by the week of 25 July 2005.

Secretariat Arrangements

The Redfern-Waterloo Partnership Project Team will provide secretariat support for the HSAC.

Term of Advisory Committee

The initial term of the HSAC is 12 months after which time the Minister with responsibility for Redfern-Waterloo will review the terms of reference and structure.

Membership

Name	Representative of
Mr Michael Ramsey (co-chair)	NSW Government (Premier's Department)
Ms Gary Moore (co-chair)	Non-government sector (NCOSS)
Dr Phil Lambert	NSW Government (Department of Education and Training)
Mr Carlo Svagelli	NSW Government (Department of Aboriginal Affairs)
Mr John Becker	NSW Government (Department of Housing)
Ms Janelle Chapman	NSW Government (Department of Community Services)
Ms Gay Horsburgh	NSW Government (Central Sydney Area Health Service)
Mr Aldo Pennini	NSW Government (Redfern-Waterloo Authority)
Ms Helen Campbell	Non-government sector
Mr Rob Welsh	Non-government sector
Ms Nette Griggs	Local Government (City of Sydney Council)
Ms Shirley Lomas	Community/service users
Ms Lynette Stewart	Community/service users
Ms Mabel Chang (interim appointee)	Community/service users
Mr Colin Kay	Commonwealth Government

Mr Paul Cramer	Commonwealth Government